**Curriculum Vitae**



ALFRED MENSAH

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**PROFESSIONAL SUMMARY**

Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Motivated and results-driven Analyst with a proven track record in data analytics and process mapping. Proven ability to identify business needs and develop valuable solutions to drive accuracy and process efficiency. Driving business effectiveness through recommendations based on data findings.

**EDUCATION**

* University of Cape Coast, *09/2014-05/2018* Bachelor Degree, Education Mathematics *Major*
* Philanthropy University (online) California, USA. *03/2019-06/2019* Certificate in Monitoring and Evaluation
* University of Cape Coast, (IEPA) 08*/2018-09/ 2019*. Certificate in Research Assistance
* Azubi Africa – *04/11/2023-29/08/2024*. Cloud Engineering, Currently On- Going

**WORKING EXPERIENCES**

**Data Analysts,** 05/2021 **-**Current

**Judicial Service*,*** Kumasi, Ashanti Region

* Analyzed large datasets, drawing meaningful conclusions and providing actionable recommendations.
* Improved Ashanti Region staff data integrity with rigorous auditing and cleansing to about 15% accuracy
* Generated reports from extracted data for analyses.
* Gather Ashanti regional ICT equipment inventory and improve data accuracy status of the region to about 68%.
* Developed dashboards that increased insights, interpretations and predictions for improved forecasting.
* Coached and mentored junior analysts in data mining best practices, uplifting team capabilities.
* Verified and input data from external sources, confirming accuracy before integration.

**High School Mathematics Teacher**

Ghana Education Service, Tamale, Northern Region, January 2020-January 2021

* Catered to different learning styles using diverse teaching methods and formats.
* Reviewed assessment information and learning modalities to inform curriculum development.
* Drafted lectures and interactive lessons to enhance literacy and numeracy.
* Applied Key Stage 3 and 4 curriculum knowledge to create robust lesson plans.
* Provided clear structures for lessons maintaining pace, motivation and challenge.
* Set high expectations for academic progress and classroom behavior through well-focused teaching and discipline.
* Raised standards and attainment levels with test-centric approach.

**Research Assistant**

Institutes for Educational Planning and Education (IEPA)**,** Cape Coast, Ghana, August 2018-September 2019.

* Contributed to department and faculty meetings to continuously assess and improve internal practices.
* Presented at industry-leading conferences and seminars to share research.
* Planned, coordinated and executed research projects to gain insight into [Education Mathematics].
* Prepared and delivered lectures on diverse topics related to Research Methodology

**Analytical Skills**

* Data Analysis and validation with Excel
* Data Analysis with Python
* Statistical Package for Social Sciences (SPSS-version 26.0)
* Data Visualization with Power BI
* And Tableau

**Cloud Engineering Technical Skills**

* Git and GitHub
* Linux operating System

**Other Skills**

* Technical Writing
* Trouble shooting
* Problem Solving Abilities
* Data Entry with Excel
* Information Gathering with Research Questionnaires.
* Microsoft Operating System

**LEADERSHIP HISTORY**

* **Ashanti Regional (SSAJUG) Secretary** 10/2022- Current

Senior Staff Association of Judicial Service of Ghana (SSAJUG)

* Central Region Representative (NGO) 2016-2017

Spreadlove Home & Abroad – A philanthropic organization

CONFERENCES AND WORKSHOPS ATTENDED

* IEPA 2nd Colloquium 2019. “The Role of Educational Planning in enhancing Ghana’s Education System: Access, Quality and Relevance “Main Auditorium, UCC.
* Students Creativity and Innovation EXPO 2019. “Promoting Quality Graduates Through Research” IEPA, UCC.
* “Capacity Building Workshop on Global Citizenship Education for Educators in Ghana” Institute of Education Conference Hall, UCC, 2018.
* What I wish I knew” Conference. Auditorium 900, UCC. 2017
* Spring Board Road Show “Legacy and Legacy “2016.
* Data Analysis Workshop, GRASAG, UCC, 2021

**LANGUAGE**

* English
* Fante
* Asanti Twi